



LWTECH Account Creation for lynda.com

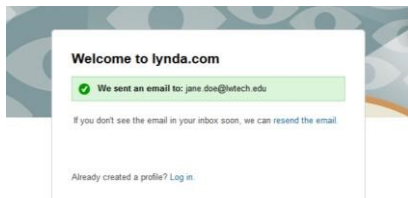
To Create a lynda Account:

1. Open a browser and go to: www.lynda.com/email-signup
2. You will arrive at a screen prompting you to type in your email. Type in your lwtech email address and **Submit**. (ex: jane.doe@lwtech.edu)

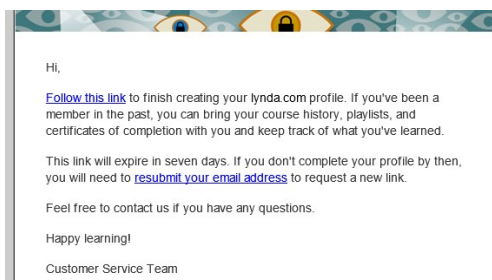
The screenshot shows a white form box on a blue and grey patterned background. The form has the following text: "Welcome to lynda.com", "Create your profile", "Enter your email address from your organization.", "Then we'll send you an email with instructions for setting up your profile.", an input field with the placeholder "email @ your organization", a blue "submit" button, and a link "Already created a profile? Log in."

You will need to use a student or employee **lwtech** email address for authentication and eligibility purposes.

3. After you Submit, you will see a Welcome prompting to go to your LWTECH email box.



4. Go to your LWTECH email and find the "Create your lynda.com profile" email. In that email, click on the "Follow this link".



5. The "Follow this link" will take you to the following screen, where you will click **"No, I've never had an account."**

Need Additional Help with Lynda.com? Contact the IT Help Desk.

Staff/Faculty: helpdesk@lwtech.edu Students: studenthelpdesk@lwtech.edu

Merging Lynda Accounts

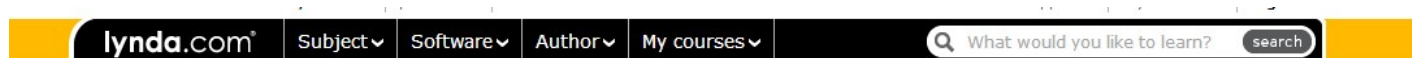
If you have a previous Lynda account you paid for or had from another institution, you are able to merge that history with this new profile.

Click the “I’ve had an account” and it will allow you to do so.

6. Type in your **first name, last name and create your own password**. As the box states, *it must contain at least six characters and a number*. Click **Create My Profile**.

7. You are one click away from browsing the Lynda resources! Click “start exploring the library”.

You can now browse the lynda.com resources by selecting from the dropdown menus to search by Subject, Software, Author. Or, type in the Search box a topic you’d like instructional videos on.



8. Just remember to logout upon completion of your session.

Note: On your next login to Lynda.com, you will be prompted to select from the “Program of Study” box.

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Staff/Faculty: helpdesk@lwtech.edu Students: studenthelpdesk@lwtech.edu

Students: Select your program from the list, or select “Other Program” if not listed. Staff/Faculty:
Select LWTECH Employee

lynda.com[®]

lynda.com » update profile

Lake Washington Institute of Technology login

Update your profile

Your organization requires you to update your information.

Program of Study: ✖ Required field.

- select one -
- BTAD
- Engineering Graphics
- MMDP
- Other Program
- LWIT Employee

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