

Enrollment Deadline

In order for timely processing, we strongly suggest that applications and supporting documentation be received by our office **at least 3 months** prior to the intended quarter of attendance. Please note, applications are accepted up to two quarters prior to the intended quarter of attendance.

Steps to Enrollment:

- Submitting this form is the first step to enrollment at Lake Washington Institute of Technology for International Students.
- Once we receive all required documents, it takes 7 to 10 business days for us to process an I-20
- You will use the I-20 to apply for your F1 visa
- Students with a F1 visa will attend the required New Student Orientation just prior to their first quarter of enrollment

Note: We cannot predict your first quarter of enrollment since the wait time for a F1 visa is different for every country and individual circumstances vary with each student.

Required Documents for Application:

- A completed International Student Application (attached)
- A copy of your passport (and passport of spouse/children if applicable)
- An official bank statement indicating a minimum balance of \$20,961.00 (plus an additional \$6,000 for each dependent)
 - A printout of your official bank statement, or
 - A Certificate of Deposit or Certificate of Account that has a **bank stamp** and a **signature** of a bank representative
- \$50 Application Fee
 - Check or Money Order payable to LWTech, or
 - Credit or Debit Card information provided in the financial section of the application; or
 - Wire transfer to LWTech
Bank Name: Bank of America
Account Name: Lake Washington Institute of Technology
Account Number: 000069691004
Swift Code: BOFAUS3N
ABA Routing Number: 026009593

Transfer Students - Additional Required Documents

- Official Transcript from current and any previous schools attended in the U.S.
- Transfer Eligibility Form (available by request), signed by DSO at current U.S. school

TOEFL/IELTS

TOEFL/IELTS scores are not required for admission to LWTech. Students who submit an application without qualifying TOEFL/IELTS scores will be issued an I-20 that indicates English Language Training as their intended program. Students will then take a free English Assessment Test at the New Student Orientation just prior to the start of the quarter. Those students who test into college level classes will be issued a new I-20 that indicates their intended college program.

Only those students who submit qualifying TOEFL/IELTS scores will be issued an I-20 that indicates their intended college program.

QUALIFYING SCORES: TOEFL: Minimum in each category: Reading – 15, Listening – 15, Speaking – 18, Writing – 21
IELTS: Band of 6.0 (minimum 6.0 in *each section*)

NOTE: If your acceptance letter and I-20 must be shipped to your home country, you will need to pay for the courier fee online at <https://study.eshipglobal.com/register/>. Please be prepared to pay for that fee *after* we notify you that your documents are ready. This fee is separate from the application fee.

Submit your application:

In Person at the Kirkland Campus in Room E215

Via postal mail: Lake Washington Institute of Technology, International Programs 11605 132nd Ave NE, Kirkland, WA 98034

Via fax: 425.739.8148

Via e-mail: international.student@lwtech.edu

Personal Information (print or type it clearly as it appears on your passport)

Family Name: _____ Country of Citizenship: _____

First Name: _____ Country of Birth: _____

Middle Name: _____ E-mail: _____

Date of Birth: MM/DD/YYYY ____/____/____ Native Language(s): _____

Gender: Male Female Marital Status: Married Single

Applying for: Fall (Sept) Winter (Jan) Spring (Apr) Summer (Jul) 20____

Which Technical Program will you study? _____

Check all programs that will relate to your studies at LWTech. (You may check more than one box.)

Intensive English (IEP) High School Completion Associate Degree Certificate of Completion/Proficiency

Approximately how long will you attend LWTech?

3 months/1 quarter 6 months/2 quarters 9 months/academic year more than 1 year

Home Country Address:

U.S. Address:

Address:

Address:

City:

City:

Province:

Postal Code:

State:

Postal Code:

Country:

Phone:

Phone:

Are you currently in the United States? No Yes

Where would you like your materials and I-20 sent? Permanent Home Country U.S. Address

Agent's Name & Address:

What type of Visa will you have while studying at LWTech? F-1 J-1 Other_____

Are you changing your visa status? Yes, my current visa is (check one): B1/B2 H1 H4 J1 J2 Other No

Will you have any dependents with you? No Yes: Spouse Children (provide copies of dependents' passports)

Do you have any relatives living in the US? No Yes (please provide contact information)

Name: _____ Address: _____

Phone: _____ E-mail: _____

Are you transferring from a different school: No Yes (Current School: _____)

If yes, you must also submit a Transfer Eligibility Form. Please request the form via international.student@lwtech.edu.

How did you hear about LWTech? Friends/Family LWTech Website Social Media Other:_____

Education

Applicant must be at least 16 years of age by the program start date.

Are you a high school graduate? Yes No

If yes, month and year of graduation: _____

If no, how many years of high school did you complete? _____

Name of high school or language school attended or are currently attending: _____

City, State, Country: _____ Years attended: _____ to _____

Name of college, university, technical, or language school attended or are currently attending:

City, State, Country: _____ Years attended: _____ to _____

Did you graduate? No Yes Degree Earned? _____

Financial Information

How will you pay for your tuition and living expenses?

Personal funds \$ _____

Family Funds Name: _____ Relationship: _____ \$ _____

Sponsor in the US (I-134 required) \$ _____ Government sponsorship from home country \$ _____

Company sponsorship from home country \$ _____ Other _____ \$ _____

The application fee of \$50 can be made by cash, check, money order, credit card, or wire transfer.

I will pay the \$50 application fee by credit card: Visa MasterCard

Name on the card:	_____		
Address:	_____		
City:	Postal Code:	State or Province:	Country:

Credit Card Number: _____

Expiration date: ____/____/____ (mm/dd/yyyy)

Code on the back (3 digit code on back of Master, Visa card): ____

Signature of card holder: X _____

I will pay by check or money order made out to LWTech check/money order amount \$50.

I will pay by wire transfer. Contact LWTech IP Office for wire transfer details at international.student@lwtech.edu.

Financial Responsibility and Student Signature:

International applicants are required by law to show proof of financial ability to live and study in the U.S. We must also receive a current bank statement (no more than 6 months old).

Financial sponsors (non-blood relatives) must fill out and sign Form I-134 and attach it to the financial documents showing funds totaling **\$20,961.00** or more.

(Three quarters or 9 months)

Tuition *	\$ 10,163
Living Expenses	\$ 8,973
Other (insurance, books, etc.)	\$ 1,825
Total	\$20,961.00

* Based on a student registered for 15 credits

** Dependents (F-2) ... \$6,000 each, must include in bank statement

I certify that I understand the questions above and the information I have provided is complete, accurate and true. I will have sufficient funds available to pay all of the necessary expenses and tuition as stated on this application. The source of these funds will continue through the duration of my study at Lake Washington Institute of Technology.

Signature _____

Date: _____

Health Insurance

International students are required to enroll in LWTech's health insurance program. Starting Fall 2016 Quarter, insurance costs will be \$342.87 per quarter.

A student may opt out of LWTech's health insurance, if he/she has health insurance from an American insurance provider. The insurance coverage **MUST** be the same as the insurance coverage provided by LWTech. In order to opt out, the student must bring: 1) a copy of the insurance card; 2) copy of the insurance benefits. International Programs will make the final decision whether a student is qualified to opt out of LWTech's health insurance program.

Please read and check the following:

I understand that I am required to enroll in LWTech's health insurance program unless I meet the requirements to opt out of the health insurance program.

Accommodation

LWTech does not have on campus housing. There are several local host family placement organizations that will assist international students with housing. The application process, placement, and monthly fees will vary. If you have any questions about living with a host family, contact our department and we would be happy to help you.

Release and Waiver Signatures

I give Lake Washington Institute of Technology (LWTech), its officers, employees, and agents full authority and permission to take whatever action they feel is reasonably warranted under the circumstances, and to act as agent of me, regarding my health and safety. This authority and permission includes, but is not necessarily limited to, the following:

Rendering or ordering medical treatment; Giving of medication, and any examinations, X-rays, anesthetic, medical or surgical diagnosis or treatment or hospital care, if and as deemed necessary.

I understand that a reasonable attempt will be made to contact my parent or guardian before any action is taken. I agree to be financially responsible for all medical attention authorized or ordered during my attendance at Lake Washington Institute of Technology, except as disclosed in writing.

I have permission to participate in all activities offered at Lake Washington Institute of Technology, except as restricted in any attached writing. To the fullest extent permitted by law, I release Lake Washington Institute of Technology, its officers, employees, and agents from all liability, and waive and release all claims, related to or arising from such decisions or actions as may be taken under the authority of this document.

My signature also authorizes LWTech to release academic records and immigration status information to my sponsor, educational agency, and/or parents.

I verify that to the best of my knowledge all of the statements on this form are true.

Student's Name (please print)

____/____/_____
Birth Date MM/DD/YYYY

Student's Signature

Date

I decline to authorize release of information

I have attached medical restrictions and/or limitations on participation.

Students under 18 must also have parent/guardian's signature

Parent/Guardian's Name (please print)

Parent/Guardian's Signature

Date

Emergency Contact Information

Who should be contacted in case of an emergency or medical situation? Please provide two contacts.

Name: _____

Name: _____

Phone: _____

Phone: _____

Email: _____

Email: _____

Address: _____

Address: _____

Relationship: _____

Relationship: _____

English Speaking? No Yes

English Speaking? No Yes

If no, which language? _____

If no, which language? _____

NOTE: Students entering the United States with an initial I-20 can arrive no more than 30 days before the first day of the quarter.