

Board of Trustees Meeting

Monday, January 9, 2017

Study Session 7:30 – 8:00 am; Meeting 8:00 – 9:00 am
Boardroom (305A)

Study Session: Chair Jones noted that study session discussions included:

- Funeral Service Education program showcase presented by Director Jamye Cameron who also introduced FSE faculty. Program information and highlights included:
 - Courses in the program: Embalming, funeral directing, restorative arts, options (cremation), management and merchandising, Funeral Service sociology and psychology, Funeral Service law
 - Only FSE program in the State
 - Accredited by the American Board of Funeral Service Education (ABFSE)
 - Gifted body donation program
 - Licensed as a funeral home
 - Requires nightly on-call
 - Two admission cohorts in winter and summer

Chair Jones called the meeting to order at 8:02 am.

Board Meeting: Roll Call: (Total present at Board meeting = 31)

Board of Trustees:

Dr. Lynette Jones, Chair
Mr. Bruce Reid, Vice Chair
Mr. Darrell Mitsunaga
Mr. Derek Edwards (AAG)

LWTech Faculty and Staff Present:

Dr. Suzy Ames	Dr. Kim Infinger	Elisabeth Sorenson
Demetra Biros	Eric Izaguirre	Dr. Elliot Stern
Jamoral Bonner	Cody Melnick	Bill Thomas
Terry Byington	Dr. Amy Morrison Goings	Sheila Walton
Jamye Cameron	Andrea Olson	Christopher Weeks
Heather DeGraw	Meena Park	Laura Wildfong
Doug Emory	Amanda Pelly	Kenneth Young
Dr. Ruby Hayden	Jamilyn Penn	
Sally Heilstedt	Mike Potter	
Frances Humphrey	Leslie Shattuck	

Guests: There were no guests in attendance.

Introduction of New Employees: Vice President Dr. Ruby Hayden introduced Director Demetra Biros who welcomed Opportunity Grant Coordinator Jamoral Bonner. Mr. Bonner comes to LWTech with a background in social service and case management, with a primary emphasis in serving homeless and low-income populations. He holds a bachelor's degree from Central Washington University and is currently working on his master's degree in Public Administration with an emphasis in Social Justice at Seattle University.

Director Sheila Walton introduced GG Flint as Student Program's new Coordinator of Campus Activities. Prior to coming to Lake Washington, Ms. Flint worked as the Director of Student Activities at North Park

University in Chicago, overseeing student government, clubs and organizations, campus activities, and new student orientation. She earned a master's degree in Education from Seattle University in 2015.

Approval of Consent Calendar and Minutes: The calendar was approved by consent. Trustee Mitsunaga noted a typographical error on page 3 of the December 5, 2016 minutes. The minutes will be resubmitted for approval at the February 6 Board of Trustees meeting.

Public Comment: There were no public comments made.

ASG Report: Associated Student Government officers were in class and not in attendance. Director Sheila Walton reported that ASG is preparing for the 2017 Advocacy Day in Olympia on January 26.

ITEM 960, Resolution 105: LWTech Transforming Lives Award Honoring Student Amanda Pelly: Trustee Mitsunaga made a motion to approve Item 960, and Vice Chair Reid seconded the motion. The motion was unanimously approved and resolution 105 honoring student Amanda Pelly was passed.

Chair Jones called Ms. Amanda Pelly forward to recognize her success in transforming her life through education and support at Lake Washington Institute of Technology. Ms. Pelly was the Board of Trustees' nominee for the ACT 2017 Transforming Lives Award and the recipient of the 2017 Lake Washington Institute of Technology Transforming Lives Award. Chair Jones presented Ms. Pelly with a framed resolution and LWTech Foundation President Laura Wildfong honored Amanda with a \$500 scholarship award.

Correspondence: There was no correspondence discussed.

President's Report: President Morrison Goings reported that:

Legislative:

- She attended a meeting where Governor Inslee heard from stakeholders regarding Higher Education and Workforce budget and policy changes he should contemplate for his upcoming budget and 2017 legislative session. When the Governor's budget came out, it did not include any Higher Education considerations.
- She met with Representative Larry Springer.
- She, Trustee Bruce Reid, Federation President Jim Howe, and Classified Staff President Judy Mattson will visit legislators on Wednesday, January 11. President Morrison Goings will also testify in front of the Senate Ways and Means committee.
- Another trip to Olympia to visit legislators is scheduled for Monday, February 13.
- There will not be a Five Star Colleges legislative reception after the Washington Association of College Trustees meeting on January 24. A reception will be planned for another date. Trustees could visit legislators before the Transforming Lives Awards dinner on January 23.

College Community:

- The few staff affected by budget cuts have been notified.
- Associate Dean Sally Heilstedt provided Leadership team a professional development presentation on "Growth Mindset".
- She welcomed part-time instructors from the Five Star colleges at their orientation.

External Engagement:

- She met with King County Councilmember Claudia Balducci to discuss the skills gap and how the community and technical colleges can work with King County to help.
- She attended a ceremony to dedicate a new sign at the Muslim Association of Puget Sound after their previous sign was vandalized.

- She met with the General Manager of Redmond Marriot, Dan Angellar, who is also a Board member of the Association of Washington Business and OneRedmond and is an LWTech supporter.
- Boeing's primary focal for LWTech, Ms. Loretta Morgan, visited the college and met with President Morrison Goings and Vice President Dr. Elliot Stern.
- Met with the superintendents from the Lake Washington, Riverview and Northshore School Districts, along with Dr. Eric Murray, President of Cascadia College, for their quarterly meeting as they look to build direct pathways from K-12 into LWTech and Cascadia.

Board Chair's Report: There was no new business to discuss.

Foundation Liaison Report: A report was not given.

ACT Legislative Action Committee Report: There was no new business to discuss.

College Council Report: College Council did not meet since the last report. There was no new business to report.

Faculty Representation Report: Federation President Jim Howe was teaching class and not in attendance.

Classified Staff Report: Classified Union President Judy Mattson was working in class and not in attendance.

Financial Report: Vice President Bill Thomas reviewed the college's risk assessment and internal controls with the Board of Trustees. State auditors will conduct an exit interview with President Morrison Goings and the Board Chair and/or Vice Chair. He also reviewed a financial summary through November 2016. There were no questions from the Trustees.

Executive Staff Reports:

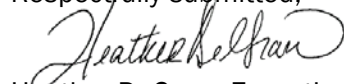
- College Advancement and Entrepreneurship: A report from Special Assistant Andrea Olson was submitted with the meeting packet. There were no questions from the Trustees.
- Communications and Marketing: A report from Director Leslie Shattuck was submitted with the meeting packet. There were no questions from the Trustees.
- Development: A report from Executive Director Elisabeth Sorensen was submitted with the meeting packet. There were no questions from the Trustees.
- Human Resources: A report from Assistant Director Meena Park was submitted with the meeting packet. There were no questions from the Trustees.
- Instruction: A report from Vice President Elliot Stern was submitted with the meeting packet. There were no questions from the Trustees.
- Student Services: A report from Vice President Ruby Hayden was submitted with the meeting packet. There were no questions from the Trustees.

Issues for Future Discussion: Admissions coaching.

Chair Jones called the meeting into **Executive Session** at 8:50 am to discuss real estate and Federation collective bargaining. Chair Jones **reconvened** the meeting at 9:11 am. There was no action taken.

Adjournment: 9:12 am.

Respectfully submitted,



Heather DeGraw, Executive Assistant to the President