

Board of Trustees Meeting

Monday, April 3, 2017

Meeting 5:00 – 7:30 pm

Boardroom (305A)

Study Session: Dean Doug Emory, Professor Mihaela Cosma, Assistant Professor Karen Lee, and Coordinator Carol Leffall showcased Basic Skills (ESL, ABE) and IBEST programs. Highlights included:

- LWTech Basic Skills program serves 1,200 students annually in English as a Second Language and Adult Basic Education.
- At LWTech, at any point in time, a significant number of total college population is or has been in Basic Skills.
 - Basic Skills enrollment is 20% of the total college population.
 - Basic Skills-to-college transition rate is 15%
- Project IDEA (Integrated Digital English Acceleration) and On Ramp IBEST programs offer hybrid instruction, gives students access to computers and internet, provides ESL instructor and technology instructional coach resulting in level gains and achievement points above state average. Programs operate on two principles, contextualization and team teaching.
- LWTech IBEST is nationally recognized – White House summit, Bill and Melinda Gates Foundation, Jobs for the Future, Congressional Staff Network, Council on Adult Basic Education national conference, state trainings in Ohio, Kentucky, California, Texas, and Arizona.
- IBEST benefits ABE, ESL, Worker Retraining, and Disability Support Services students.

Chair Jones called the meeting to order at 5:31 pm.

Board Meeting:

Roll Call: (Total present at Board meeting = 25)

Board of Trustees:

Dr. Lynette Jones, Chair
Ms. Anne Hamilton
Mr. Bruce Reid, Vice Chair
Mr. Darrell Mitsunaga
Mr. Derek Edwards (AAG)

LWTech Faculty and Staff Present:

Alihasan Amjad	Jim Howe	Jamilyn Penn
Dr. Suzanne Ames	Frances Humphrey	Mike Potter
Sarah Chandler	Dr. Amy Morrison Goings	Leslie Shattuck
Cathy Copeland	Karen Lee	Dr. Elliot Stern
Mihaela Cosma	Carol Leffall	Bill Thomas
Heather DeGraw	Andrea Olson	Kenneth Young
Doug Emory	Meena Park	

Guests: There were no guests in attendance.

Approval of Consent Calendar and Minutes: The calendar including the March 6, 2017 meeting minutes was approved by consent.

ITEM 977: Resolution 106: Honor LWTech's All WA Academic Team Student, Chris Osler: Mr. Osler was unable to attend. ITEM 977 is deferred until the June 5, 2017 Board of Trustees meeting.

Introduction of New Employees: Director Leslie Shattuck introduced Sarah Chandler LWTech's new Communications and Marketing Coordinator. Sarah joins LWTech from Northwestern University, where she worked for the past five years as a Senior Research Technician in the Aphasia and Neurolinguistics Research Lab. While at Northwestern she was responsible for writing and editing research and marketing materials, overseeing social media outreach and project management, among many other duties. She earned a Bachelor's of Science degree in Psychology from the University of Washington.

Public Comment: There were no public comments made.

Reports

Associated Student Government: A written report was distributed. There were no questions from the Trustees. ASG Vice President Alihasan Amjad also reported that the position of ASG president is now vacant. He noted that the "Ask the President" student forum was well attended. Some of students' concerns or topics of interest included funding and healthcare. Nine students presented ideas for the college. President Morrison Goings thanked ASG for their involvement in meeting with legislators, and for attending Representatives Goodman's and Springer's town hall meeting held at LWTech.

Correspondence and Media: President Morrison Goings shared the latest LWTech media which included a Kirkland Reporter article on LWTech's newest tenured faculty and an opinion editorial that she and Cascadia College's president, Dr. Eric Murray co-authored that ran in both the Bothell Reporter and the Kirkland Reporter.

President: President Morrison Goings reported that:

External Engagement/Legislature

- The Senate budget is potentially devastating with over a \$1M in cuts for LWTech over the biennium.
- The House budget is better with investments in advising and IBEST and includes raises and backfill for the tuition freeze. Funding for these budget items depends on a revenue package.
- President Morrison Goings along with Vice President Bill Thomas, are analyzing and comparing side by side, the local impacts of both the Senate and House budgets.
- President Morrison testified in front of the House finance committee in support of dedicated revenue for community and technical colleges.
- President Morrison Goings attended a Five Star legislative luncheon where she thanked Representatives McBride and Springer for their support.

College Community

- Opportunities to provide feedback on LWTech's 2017-2020 Strategic Plan includes department meetings, faculty meetings, staff meetings, student forums and with external partners at the advisory committee appreciation dinner and the President's Advisory Council.
 - There will be a first reading of the 2017-2020 Strategic Plan at the June Board of Trustees meeting and potentially will be approved by the Board of Trustees at the September meeting.
- President Morrison Goings attended SafeZone training led by Vice President Dr. Ruby Hayden. The training was an opportunity to learn about gender and sexual, LGBTQ identities and issues.

Board Chair: There was no new business to discuss.

Foundation Liaison: A report was not given.

ACT Legislative Action Committee: Trustee Reid noted the Spring Washington Association of College Trustees meeting is scheduled for May 25-26 at Big Bend Community College and that he plans to attend. Agenda items will include ACT's 2017-18 budget and committee assignments.

Faculty Representative: Federation President Jim Howe reported that Professor Nolan Koreski retired and Associate Professor Dr. Barry Robinson resigned leaving vacancies on the faculty bargaining team. The bargained contract is scheduled for vote on April 19 and will tentatively be presented to the Board of Trustees for a first reading at the May 1 meeting.

Classified Staff: Classified Union President Judy Mattson noted that there are 66 members.

College Council: A written report was submitted with the meeting packet. There were no questions from the Trustees.

Financial Summary and Audited Financial Statements were submitted with the meeting packet. There were no questions from the Trustees.

Executive Cabinet:

- Communications and Marketing: A report from Director Leslie Shattuck was submitted with the meeting packet. There were no questions from the Trustees.
- Development: A report from Executive Director Elisabeth Sorensen was submitted with the meeting packet. There were no questions from the Trustees.
- Human Resources: A report from Assistant Director Meena Park was submitted with the meeting packet. There were no questions from the Trustees.
- Instruction: A report from Vice President Elliot Stern was submitted with the meeting packet. There were no questions from the Trustees.
- Research and Grants: A report from Special Assistant Andrea Olson was submitted with the meeting packet. There were no questions from the Trustees.
- Student Services: A report from Vice President Ruby Hayden was submitted with the meeting packet. There were no questions from the Trustees.

Adjournment: 6:30 pm.

Respectfully submitted,



Heather DeGraw, Executive Assistant to the President